

**RESORT VILLAGE OF ALICE BEACH
MINUTES OF THE REGULAR COUNCIL MEETING
February 22, 2016
Alice Beach Community Centre**

ATTENDANCE

Mayor Amanda Hammond
Councillor Bill Machnaik
1 Observer

Deputy Mayor Aaron Ziegler
Administrator Rhonda Woelk

CALL TO ORDER

With quorum being present, Mayor Amanda Hammond called the meeting to order on Monday, February 22, 2016 at 7:00pm.

APPROVAL OF AGENDA

01/16 MACHNAIK: That the agenda be approved as presented.

CARRIED

APPROVAL OF MINUTES

02/16 HAMMOND: That the minutes of the Regular Meeting of council on December 21, 2015 be adopted.

CARRIED

CORRESPONDENCE

03/16 ZIEGLER: That the following correspondence having been considered be received and filed.

CARRIED

Email

- Province of SK – Grants received for 2015
- Munisoft – To update to windows 10 before doing next Munisoft update
- PBI – December newsletter, Dec & Jan Active Permits reports
- SUMA – Urban Update – Feb 22, 2016

Mail

- SAMA – January 29 letter
- Communities in Bloom
- Central Area Transportation Planning Committee – Jan 19 letter and Jan 26 letter regarding Workshop – March 22, 2016 at Davidson
- Mysask411 – phone number listed
- FCM – asking RVAB to become a member
- Sask Lotteries – 2017 application
- Ombudsman – Jan 20 letter and brochures
- Misc publications

ONGOING/UNFINISHED BUSINESS

Approval to Operate a Transfer Station – Councillor Bill Machnaik is waiting for return phone calls

Initials: _____
Mayor Admin.

Gas Tax Funding

04/16 HAMMOND: That the Gas Tax Funding be put towards recycled asphalt for the roads. **CARRIED**

14 Lot Subdivision

05/16 ZIEGLER: That Lot7 Block J Plan 102090226 and Lot 10 Block J Plan 102090226 be listed for \$40,000.00 per lot. **CARRIED**

06/16 MACHNAIK: That Mayor Amanda Hammond will call Lane Reality to list the lots if Lane Realty is available. **CARRIED**

NEW BUSINESS

Basic Emergency Management – Training

07/16 MACHNAIK: That Administrator Rhonda Woelk attend the Basic Emergency Management training on February 26 & 27, 2016 at McLean, SK as per early registration on January 21, 2016 and to cover mileage and one meal. **CARRIED**

Tax Enforcement

08/16 MACHNAIK: That letters be sent to the ratepayers who are in arrears that all unpaid taxes as of March 21, 2016 will be forwarded to TAXervice for further action. **CARRIED**

Deputy Mayor

09/16 HAMMOND: That Councillor Aaron Ziegler be appointed Deputy Mayor for 2016. **CARRIED**

PBI – rescind Roy Jensen

10/16 ZIEGLER: That the Resort Village of Alice Beach hereby resolves that the appointment of Roy Jensen Licensed Building Official be rescinded from resolution 116/14. **CARRIED**

2016 List of Appointments

11/16 HAMMOND: That Council approves the List of Appointments for 2016, annexed hereto and forming part of these minutes, as presented by the Administrator. **CARRIED**

2016 Schedule of Rates and/or fees – Effective January 1, 2016

12/16 MACHNAIK: That Council approves the 2016 Schedule of Rates and/or fees effective January 1, 2016, annexed hereto and forming part of these minutes. **CARRIED**

2016 Insurance Policy and Administrator Bond

13/16 HAMMOND: That the Council acknowledges the 2016 Commercial Insurance Policy and Administrator Bond as current and in effect as presented by the Administrator. **CARRIED**

Council Meeting Dates

- 14/16** ZIEGLER: That council meeting dates be set as the 4th Monday of each month beginning at 7:00pm at the Alice Beach Community Centre.
- CARRIED**

Audit

- 15/16** HAMMOND: That a complete audit be completed after the July 2016 council meeting and before the next council begins.
- CARRIED**

PARCS

- 16/16** MACHNAIK: That letters be sent to the political parties that we are supporting the STAB position.
- CARRIED**

Term Deposit

- 17/16** MACHNAIK: That the maturing Term 5 of \$106,590.00 be renewed to a term that is accessible to the funds from that account at anytime.
- CARRIED**

SAMA

- 18/16** HAMMAND: That an invoice and letter be sent to the building permit holders as per the SAMA Invoice dated January 31, 2016 for the Maintenance Service Fee of \$20.00 per review.
- CARRIED**

Summer Student – Application

- 19/16** MACHNAIK: That an application for a summer student be approved for 6 weeks at 30 hours per week.
- CARRIED**

Council/Administrator Reports

Deputy Mayor Aaron Ziegler suggested to take the highlights from the Transfer Station report and add to the newsletter.

Councillor Bill Machnaik reported that one Super Save bin is missing a lid and to email Super Save to let them know and to ask for a calendar.

- 20/16** HAMMOND: That the reports be received as presented.
- CARRIED**

Extension of Time Bylaw No. 1/2016 for the Council Procedure Bylaw No. 2/2016

- 21/16** HAMMOND: That Bylaw No. 1/2016 being a bylaw to extend the time required for the completion of the Council Procedure Bylaw – Bylaw No. 2/2016 be introduced and read a first time.
- CARRIED**

- 22/16** ZIEGLER: That Bylaw No. 1/2016 be read a second time.
- CARRIED**

23/16 MACHNAIK: That Bylaw No. 1/2016 be given three readings at this meeting. **CARRIED**

24/16 HAMMOND: That Bylaw No. 1/2016 being a bylaw to extend the time required for the completion of the Council Procedure Bylaw – Bylaw No. 2/2016 be read a third time and adopted. **CARRIED**

Special Meeting

25/16 ZIEGLER: That a Special Meeting be held on March 7 at 6:30pm for the preparation of the Council Procedure Bylaw No. 2/2016. **CARRIED**

LIST OF ACCOUNTS FOR APPROVAL

26/16 HAMMOND: That the accounts as listed on the “List of Accounts for Approval” as attached hereto and forming a part of these minutes be now approved by Council for payment; encompassing cheque numbers 754-757 for \$9,850.20 for December 31, 2015 Final cheques; cheques 758-767 and SaskPower automatic withdrawals for \$6,739.76 for January, 2016; cheques 768-770 and SaskPower automatic withdrawals for \$6,605.55 for February, 2016 and SaskTel cheque when invoice arrives. **CARRIED**

Central Area Transportation Planning Committee – membership

27/16 MACHNAIK: That the Resort Village of Alice Beach take out a membership with the Central Area Transportation Planning Committee. **CARRIED**

FINANCIAL STATEMENT

28/16 ZIEGLER: That the Financial Statement for the periods ending July 31, August 31, Sept 30, October 31, November 30 and December 31, 2015 be received. **CARRIED**

ADJOURNMENT

29/16 HAMMOND: That this meeting be adjourned at 8:44 until Monday March 21, 2016 at 7:00pm at the Alice Beach Community Centre. **CARRIED**

These Minutes Approved by:

Mayor

Administrator